Viola-Rock Creek Cemetery District
1217 Washington Street, Viola, ID 83872
Clerk: Jennifer Cloake | 208-997-1182 | ViolaRockCreek@gmail.com

Approved Budget
2023 – 2024

Wages	$5,050.00
Social Security	$630.00
Medicare	$145.00
State Insurance	$300.00
Liability Insurance	$460.00
Cemetery Improvements	$791.00
Miscellaneous Expenses	$1,200.00
New Equipment	$500.00
Gas & Oil	$700.00
Maintenance & Repair	$465.00
Bookkeeping/Postage/ Office Supplies	$150.00
Total Expenditures	$10,391.00

Revenue

Tax Levy	$9,241.00
Other	$1,150.00
Total Revenues	$10,391.00

* See attached Meeting Minutes for Board Approval Signatures

July 10, 2023 Monday @ Jeery's House Debbie's
6pm PST (location change due to personal reasons)

- Members present: Jennifer, Debby
- Members absent: Jeery
- Guests Present: none.
- Meeting call to order @ 6:26 pm.

- Business Report:
  - Apr-Jun 30th Report prepared + presented by Jennifer Clarke.
  - motion to Pass by Debby seconded by Jennifer.
  - Proposed Budget with 3% increase (Exp.) on County 2023-24 Budget Proposal prepared + presented by Jennifer Clarke. Pending Final revision Based on County's upcoming July/Aug. budget filing/Assessment/reporting.
  - Final Approval/notification to Board members next meeting/ mail mailing.
  - motion to Approve action by Debby seconded by Jennifer

- Old Business:
  - Lynn taking over Jeery's position. Debby's position up for renewal 2023. Paperwork given. Need date to By signers at the bank after filing with county clerk's office.
  - Tree falling services @ Rock Creek cemetery (will mail to Lynn since she's not present.)

- New Business:
  - next years payroll percentage By cemetery reported each quarter to stay on TRACK (the best we can since labor/maint. due to weather)

Meeting adjourned @ 6:32 pm. PST. Next meeting @ Jennifer or Debbie's House. will notify. October 9th 2023 @ 6pm PST.

x Jennifer Clarke x Dhunsick x

Oct. 09, 2023 Monday at Debby's House
6pm PST

(*) Member(s) present: Debby, Jennifer, Jeffery.
Member(s) absent: ~~Lynne~~ None
Guest present: Lynn
(*) Meeting called to order @ 6 pm

(*) Business Report:
- July - Sept. 30 Report prepared & presented by Jennifer Clarke
motion to pass by Debby, seconded by Jeffery.
- Copy of final Budget submission presented. Copy given to Board. (Annual County Budget L-2)
- Payroll Roughly 30-35 of Budget Rockcreek; 70-75% Viola Creating overspend, will monitor 2024.

(*) Old Business:
- Tree cutting @ Rockcreek cemetery
Lynne & Jeffery will talk to Lee w/ Tree Felling prevention

(*) New Business:
- Debby Musick officially elected as Board Commissioner 4 yr Term 2024-2028. Certificate of election issued + filed. Election Date Nov. 07, 2023. No challenger.
- Next year's meeting schedule:
January 2024 (optional, pending weather) - Monday 01/08/24
April 2024 - Monday 04/08/2024 @ 6pm
July, 2024 - Monday 07/08/2024 @ 6pm
Oct, 2024 - Monday 10/14/2024 @ 6pm.
- Viola cemetery continues to have pole issues. Need solution!

Meeting adjourned @ 6:28 pm. PST. Next meeting at Debby's House. January 8th, 2024 (optional).

X Jennifer Clarke X Jeffery Wilkerson X Debby Musick